



Cashion Board of Education Regular  
Meeting  
Thursday, August 6, 2020 6:00 PM Central

Administration Office  
101 N. Euclid Ave.  
Cashion, OK 73016

**1. Call to order**

President Miller called the meeting to order at 6:03pm

**2. Establish quorum**

Attendance Taken at 6:03 PM.

Steve Andrews: Absent  
Jessica Ballard: Present  
Michelle Miller: Present  
Ryan Suntken: Present  
Kyle Vandruff: Absent

**3. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Motion to approve consent agenda. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Absent  
Yea: 3, Nay: 0, Absent: 2

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meetings of June 8 2020 and June 25 2020.**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the activity fund report**

**E. Vote to approve child nutrition report.**

#### **4. Items for Board Action:**

##### **A. Vote to approve purchase order encumbrances for 2020-2021**

Attendance Update Taken at 6:15 PM.

Kyle Vandruff: Present

Motion to approve purchase order encumbrances. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**i. General Fund: P.O. #1-166 and P.O. #50000-50024 totaling \$1,547,406.35**

**ii. Building Fund P.O. #1-3 totaling \$52,470.37**

**iii. Child Nutrition Fund: P.O. #1-11 and 50000-50001 totaling \$181,146.06**

##### **B. Vote to approve payments for 2020-2021**

Motion to approve payments as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**i. General Fund payment numbers 1-117 totaling \$676,449.95**

**ii. Building Fund payments 1 totaling \$39,970.37**

**iii. Child Nutrition Fund payments 1-6 totaling \$254.06**

##### **C. Vote to approve payments for 2019-2020**

Motion to approve payments as presented. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**i. General Fund payments 2426 - 2431 totaling \$61,641.87**

**ii. Building Fund payments 39-42 totaling \$72,497.24**

**iii. 2019 Bond Fund #39 17 totaling \$27,000.00**

**D. Discussion / possible action on lease purchase request form #4 in the amount \$1,800,363.58**

Motion to approve request as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**E. Discussion/possible action on the following transfers of funds**

Motion to approve transfer of funds as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**i. Transfer \$11,000.00 from activity account #975 (all sport) into the following accounts with amounts listed. #801 (football) \$1,000.00, #802 (boys basketball) \$1,000.00, #808 (girls basketball) \$1,000.00, #974 (golf) \$1,000.00, #806 (fast pitch softball) \$1,000.00, #807 (track) \$1,000.00, #805 (baseball) \$1,000.00, #904 (cheer) \$1,000.00, #810 (cross country) \$1,000.00, #809 (slow pitch soft ball) \$1,000.00, #811 (wrestling) \$1,000.00**

**F. Discussion / possible action to create a 6th grade Sr 2027 account #981**

Motion to approve creation of 6th grade 2027 account. This motion, made by Ryan Suntken and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**G. Discussion / possible action on 2020-2021 activity budgets.**

Motion to approve budgets as presented. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**H. Discussion / possible action on contract for career and technology education with Career Tech**

Motion to approve contract with Career Tech. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**I. Discussion / possible action on transportation contract with Francis Tuttle for 2020-2021.**

Motion to approve transportation contract with Francis Tuttle. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**J. Discussion / possible action on days to hours school calendar. And approve new school calendar.**

Motion to approve days to hours calendar. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**K. Discussion / possible action on 2020-2021 school meal prices.**

Motion to approve meal prices for 2020-2021. This motion, made by Ryan Suntken and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**L. Discussion / possible action on approval of vendor list year beginning 2020.**

Motion to approve 2020 vendor list. This motion, made by Ryan Suntken and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**M. Discussion /possible action on district permission for students to provide their own transportation to Francis Tuttle.**

Motion to allow students to provide their own transportation to Francis Tuttle with school notification. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**N. Discussion / possible action on new policies and policy updates.**

Motion to approve new polices and updates as presented. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**O. Board to take action on the employment of Stephen L. Smith, Corporation, as Financial Consultants to the School District for the 2020-2021 fiscal year.**

Motion to approve hire of Stephen L Smith, Corporation as financial consultant. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**P. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.**

Motion to accept action as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**Q. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$985,000 Building Bonds of this School District, and designating bond counsel for this issuance of bonds.**

Motion to set time, 12:00pm, date, September 2nd, and location for bond sale as presented and discussed. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent

Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**R. Discussion of tax protest of DCP Sothern Hills Pipeline, Glass Mountain Pipeline LLC., and Panhandle Eastern Pipeline company LP.**

**S. Principal Reports**

Moore:

- 1) Our "Return to Learn Plan" is out
- 2) Online enrollment is going well
- 3) Elem enrollment is up 15 students for a total of 340  
Pre-K - 33; K - 58; 1st - 42; 2nd - 42; 3rd - 50; 4th - 53; 5th - 47
- 4) We have received 2 grants to help us with COVID related issues

Fields:

- 1) MS enrollment is at 132
- 2) The old conf room will now be a dedicated special ed resource room
- 3) Considering staggered release times between classes and assigned seating
- 4) MS will have a seperate lunch from the HS
- 5) Looking at extending 1st hour

Schenk:

- 1) Will be having professional developement all next week
- 2) The new security system is installed
- 3) Will be practicing virtual learning with students in the event we have to switch
- 4) Masks will be encouraged but not required except on buses and school vehicles
- 5) HS is going back to a 7 period schedule
- 6) Enrollment is at 185
- 7) Holly Drake was named NW District Teacher of the Year

**T. Discussion / possible action on daycare for Cashion Public Schools Employees.**

Motion to approve Cashion Public Schools Child Care. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**U. Discussion of 2019 bond**

**V. Discussion / possible action on Cashion Public Schools Covid-19 Return To Learn Plan.**

Motion to approve plan as presented. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**5. Proposed Executive Session to discuss:**

**A. Resignations 25 S Sect. 307 (B) (6 & 7)**

**B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**C. Employment of non-certified staff 25 S Sect. 307 (B) (1)**

**D. Employment of certified staff 25 S Sect. 307 (B) (1)**

**E. In-coming/out-going student transfers (18-307) (B) (7)**

**6. Vote to enter executive session**

Motion to enter executive session at 7:25pm. This motion, made by Ryan Suntken and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

**7. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

President Miller acknowledged that Cashion Board of Education left executive session at 7:59pm.



## **8. Executive session minutes compliance announcement**

### **A. State and record who was present for executive session**

Present: Miller, Vandruff, Suntken, Ballard and Jackson

### **B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to items 5A - 5E

### **C. State and record that no action was taken**

President Miller stated no action was taken

## **9. Discussion / possible action on resignations to date**

Shelbie Hudson

motion to approve resignations as presented. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

## **10. Discussion / possible action on employment of substitute teachers**

No action was taken on this item

## **11. Discussion /possible action on employment of non-certified staff**

A motion to approve employment of Debi McHone. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 4, Nay: 0, Absent: 1

## **12. Discussion /possible action on employment of certified staff**

Lori Liles - FACS

Kenya Stout - 4th grade

Motion to approve hires as presented. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**13. Discussion / possible action on incoming / out-going student transfers**

Motion to approve transfer number 178806. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**14. New Business**

Motion to approve general fund payment numbers 118 - 121 in the amount of \$905.54, building fund payment number 2 in the amount of \$8,750.00, child nutrition fund payment number 7 in the amount of \$409.50 and 2019-2020 building fund payment number 43 in the amount of \$343.52. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

**15. Vote to Adjourn**

Motion to adjourn at 8:02pm. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Absent  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 4, Nay: 0, Absent: 1

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President

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Vice President

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Clerk

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Member

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Member